USC Pacific Asia Museum located in Pasadena seeks to hire two student workers for the Fall and Spring semesters to assist with ongoing collection research projects in our Collections and Curatorial Departments. The museum has a collection of more than 15,000 objects, spanning more than four thousand years covering a large region extending from Central Asia to the Pacific Islands. The museum uses its collection to promote intercultural understanding in the service of elevating our shared sense of humanity.

The student workers will work with the Curator and Registrar on conducting various research projects. This includes but not limited to resolving found-in-collection object mysteries, enhancing object information such as exhibition history, loan history and related publications in the database, and researching objects for collections assessment and upcoming exhibitions. The Intern will receive training in advance on handling artworks and using the collection management system – Mimsy XG. The student worker will devote a minimum of 12 hours weekly to assist with the various projects in the Collections and Curatorial Departments. The work is done remotely with a possibility of working at the museum for 25% of the time. Hourly rate is $15 an hour. Position is open until filled.

Job Qualifications:
Qualified for the Federal Work-Study Program
Ability to work 12 hours minimum per week
With a background of related to History, Art History, or Asian Studies
Excellent research skill
Reading knowledge of Traditional Chinese or Japanese especially welcome

How To Apply
Student must submit a complete application consisting of:
• Letter of interest (entitled Cover Letter_Your Name) with a description of how the requirements are met, and what the student hopes to contribute and learn.
• Resume (entitled Resume_Your Name) and contact information (name/title/phone/email) for 2 references (teacher, professor, former employer, etc.)

To Annie Lee at annie.lee@pam.usc.edu